

## 23<sup>RD</sup> ANNUAL GENERAL MEETING (AGM)

### Annex 1

## Proposed Amendments to FLA's Constitution

50 Market Street, #10-07, Singapore 048940  
Tel: (65) 6333 0292 | Fax: (65) 6333 0962  
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### **Amendment 1**

#### **Existing Rule 8(1)**

The management of the affairs of FLA shall be vested in an Executive Committee (hereinafter referred to as the "Committee") which shall consist of a Chairman, Vice-Chairman, Honorary Secretary, Honorary Treasurer, up to six (6) Ordinary Committee Members and the immediately preceding chairman of the Committee (hereinafter referred to as the "Immediate Past Chairman"). With the exclusion of the Immediate Past Chairman, up to five (5) Committee Members shall be Franchising Ordinary Members and up to five (5) Committee Members shall be Licensing Ordinary Members, provided that if fewer than five members of either category of Ordinary Members shall be nominated for election, the Committee may then comprise of a larger number of members from the other category of Ordinary Members such that the total number of Committee Members (excluding the Immediate Past Chairman) shall be no more than ten (10). The Committee may co-opt any Ordinary Member to fill any vacancy arising in the Committee.

#### **Proposed Rule 8(1)**

The management of the affairs of FLA shall be vested in an Executive Committee (hereinafter referred to as the "Committee") which shall consist of a President, First Vice-President, Second Vice-President, Honorary Secretary, Assistant Honorary Secretary, Honorary Treasurer, up to six (6) Ordinary Committee Members and the immediately preceding President of the Committee (hereinafter referred to as the "Immediate Past President"). With the exclusion of the Immediate Past President, up to six (6) Committee Members shall be Franchising Ordinary Members and up to six (6) Committee Members shall be Licensing Ordinary Members, provided that if fewer than six members of either category of Ordinary Members shall be nominated for election, the Committee may then comprise of a larger number of members from the other category of Ordinary Members such that the total number of Committee Members (excluding the Immediate Past President) shall be no more than twelve (12). The Committee may co-opt any Ordinary Member to fill any vacancy arising in the Committee.

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### **Amendment 2**

#### **Existing Rule 8(3)**

Any two ordinary members may nominate any ordinary member for election to the Committee at the annual general meeting by submitting the nomination form to the Honorary Secretary at least ten (10) days before the annual general meeting. Every ordinary member shall be entitled to vote for as many candidates as there are vacancies to be filled and no more. Subject to the limits set out in Rule 8(1), the candidate or candidates who shall receive the most votes shall be declared elected, and in the case of two or more candidates receiving an equal number of votes, the chairman of the meeting shall have a second or casting vote. If the margin between the votes cast for the elected committee member with the lowest number of votes at the election and the person having the next highest vote is ten percent (10%) or less of the total number of votes cast in the election, any ordinary member (including the nominees for the election) shall be entitled to demand for a recount of the votes. If a majority of the members present at the meeting demand for a recount, the recount shall be carried out notwithstanding that the margin is less than ten percent (10%).

#### **Proposed Rule 8(3)**

Any two ordinary members may nominate any ordinary member for election to the Committee at the annual general meeting by submitting the nomination form to the Honorary Secretary at least ten (10) days before the annual general meeting. Every ordinary member shall be entitled to vote for as many candidates as there are vacancies to be filled and no more. Subject to the limits set out in Rule 8(1), the candidate or candidates who shall receive the most votes shall be declared elected provided he has received at least thirty percent (30%) of the votes of the number of ordinary members voting at the meeting (by proxy or in person), and in the case of two or more candidates receiving an equal number of votes, the chairman of the meeting shall have a second or casting vote. If the margin between the votes cast for the elected committee member with the lowest number of votes at the election and the person having the next highest vote is ten percent (10%) or less of the total number of votes cast in the election, any ordinary member (including the nominees for the election) shall be entitled to demand for a recount of the votes. If a majority of the members present at the meeting demand for a recount, the recount shall be carried out notwithstanding that the margin is less than ten percent (10%).

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### **Amendment 3**

#### **Existing Rule 11(4)**

The Honorary Treasurer shall keep all funds and collect and disburse all moneys on behalf of FLA and shall keep an account of all monetary transactions and shall be responsible for their correctness. He is authorised to expend up to \$500.00 per month for petty expenses on behalf of FLA. He will not keep more than \$500.00 in the form of cash and money in excess of this will be deposited in a bank to be named by the Committee. All cheques issued by FLA shall be signed by two signatories, with a compulsory signatory being either the Chairman or the Honorary Treasurer; and the other signatory being one of the other office bearers (such office bearers being the chairman, vice chairman, honorary treasurer and honorary secretary), provided always that the two signatories shall be different individuals.

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#### **Amendment 4**

##### **Additions to Rule 11**

###### Second Vice President

The Second Vice President shall assist the President and shall stand in for the President in the absence of the President and the First Vice President.

###### Assistant Honorary Secretary

The Assistant Honorary Secretary shall assist the Honorary Secretary and shall stand in for him in his absence.

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